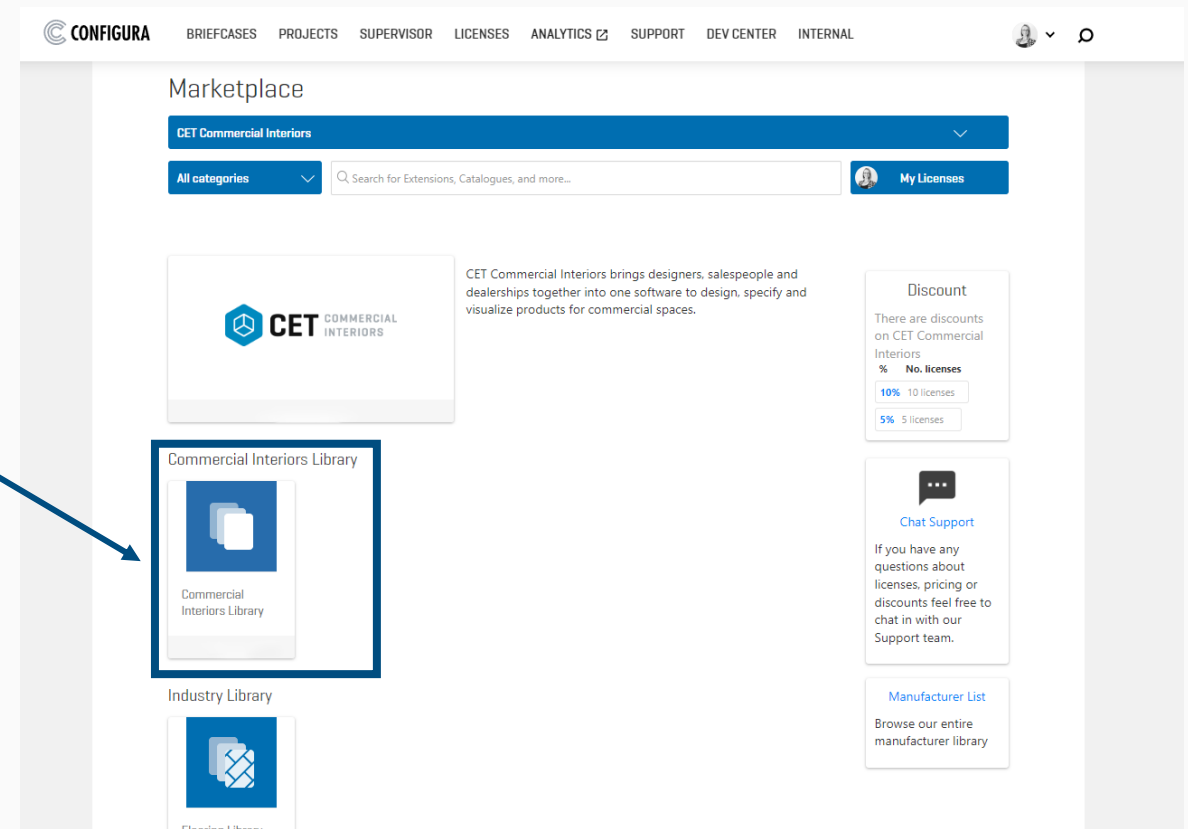


HOW TO FIND AND DOWNLOAD YOUR LIBRARY

COMMERCIAL INTERIORS
LIBRARY

FINDING YOUR LIBRARY

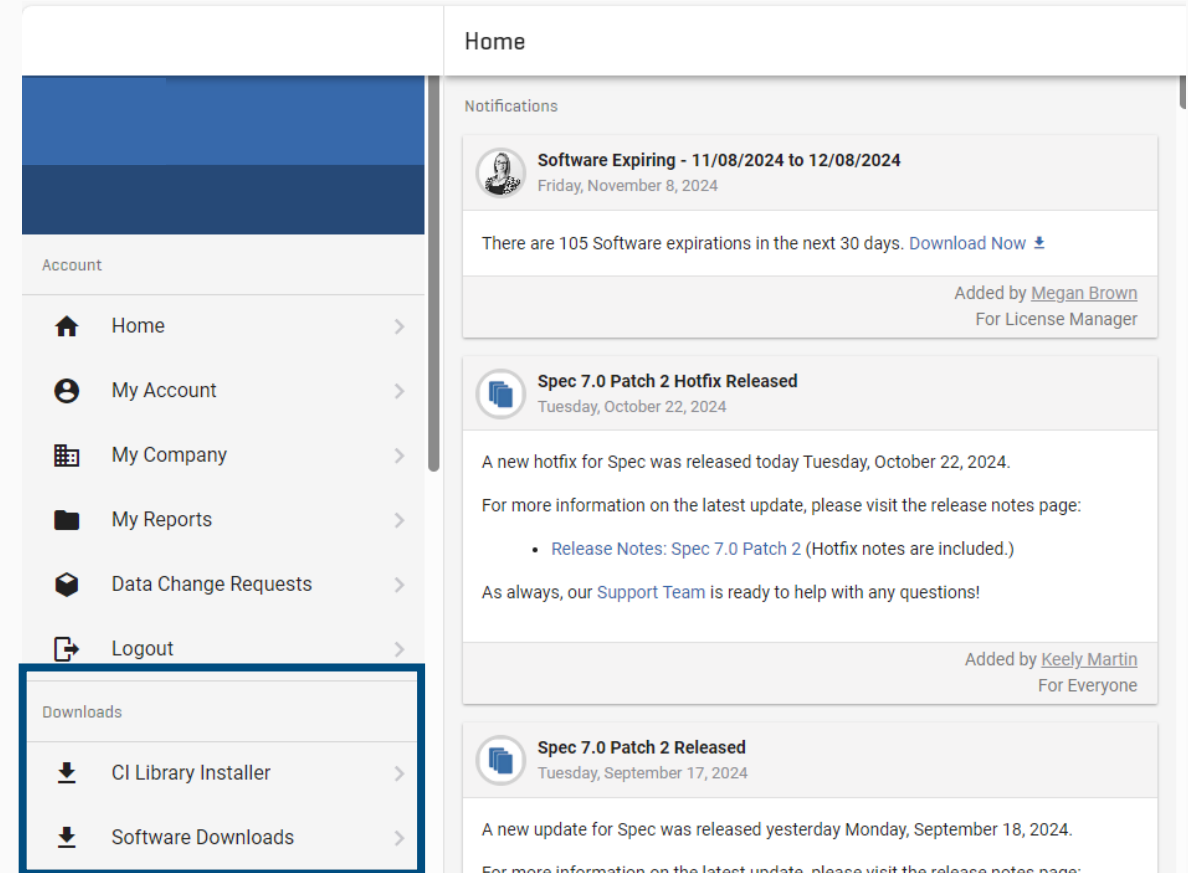
As part of our Commercial Interiors Library, your content will be found in the Commercial Interiors Library Extension on the Marketplace.



To access your content, you will start by downloading Notify from the License Manager.

If you need help downloading Notify, please reach out to our support team:

<https://support.configura.com/>



The screenshot displays the Configura License Manager interface. On the left, a navigation sidebar is visible with the following items: Home, My Account, My Company, My Reports, Data Change Requests, Logout, Downloads, CI Library Installer, and Software Downloads. The 'Downloads' section is highlighted with a blue box. The main content area shows a 'Home' page with a 'Notifications' section. The first notification is titled 'Software Expiring - 11/08/2024 to 12/08/2024' and is dated Friday, November 8, 2024. It states there are 105 software expirations in the next 30 days and includes a 'Download Now' link. The notification is attributed to Megan Brown, For License Manager. The second notification is titled 'Spec 7.0 Patch 2 Hotfix Released' and is dated Tuesday, October 22, 2024. It mentions a new hotfix for Spec was released today and provides a link to the release notes page. The notification is attributed to Keely Martin, For Everyone. The third notification is titled 'Spec 7.0 Patch 2 Released' and is dated Tuesday, September 17, 2024. It mentions a new update for Spec was released yesterday and provides a link to the release notes page.

License Manager is located at:

<https://login.projectmatrix.com/Account/Login>

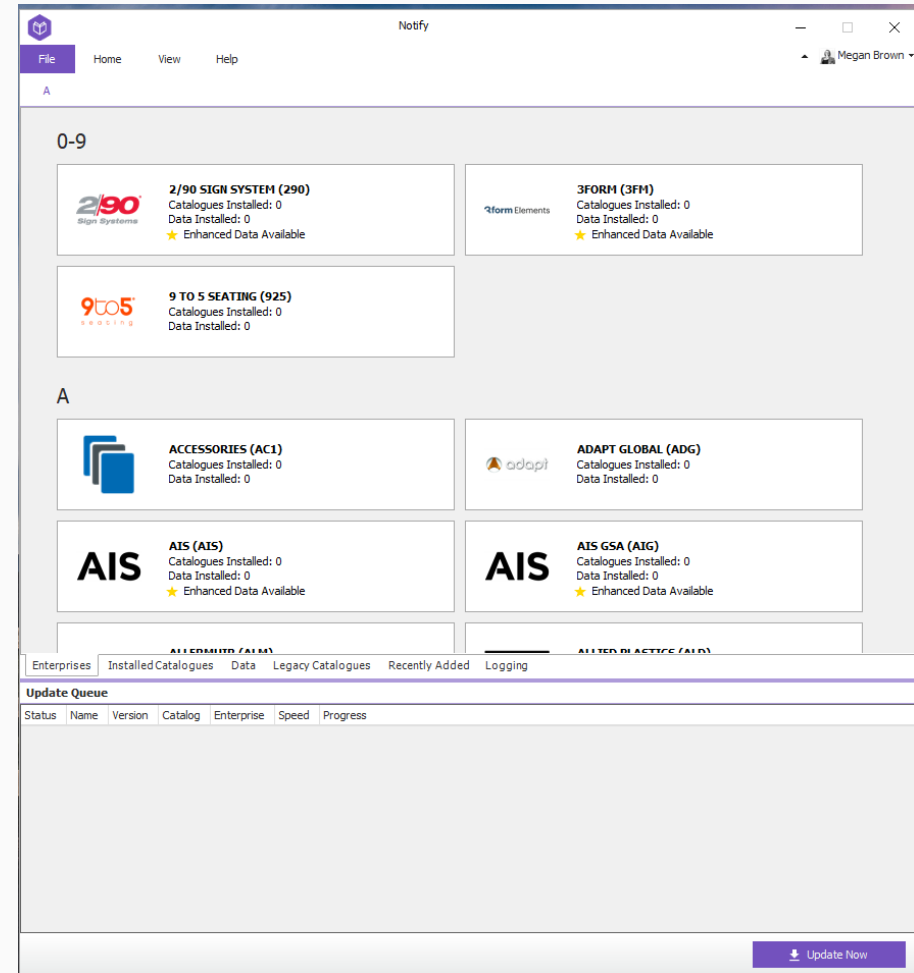
NOTIFY

Once you have downloaded Notify, you will need to open the software.

To download your specific Library, you will need to find your company and click on it to download.

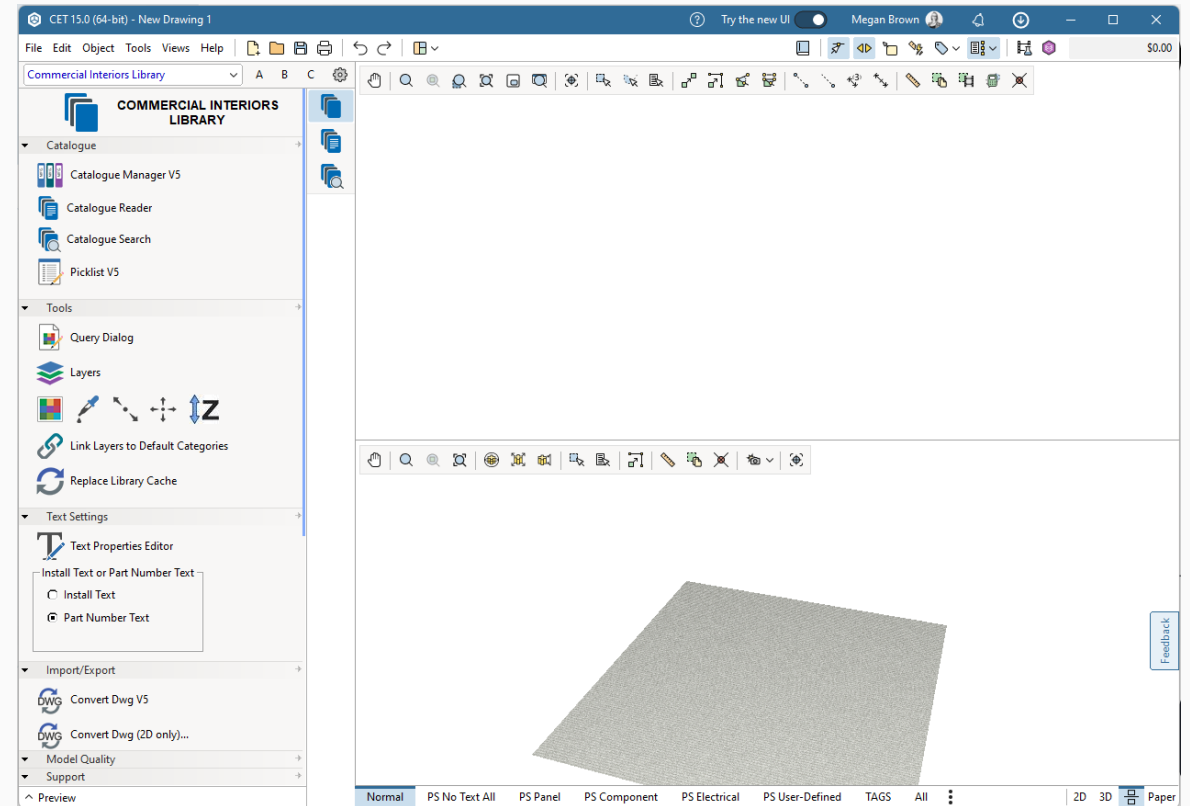
Notify is where all the Libraries are stored. The data stored in Notify works in Spec and the Commercial Interiors Library Extension.

We have approximately 240 Manufacturers who have data in our Libraries, and they are listed alphabetically.



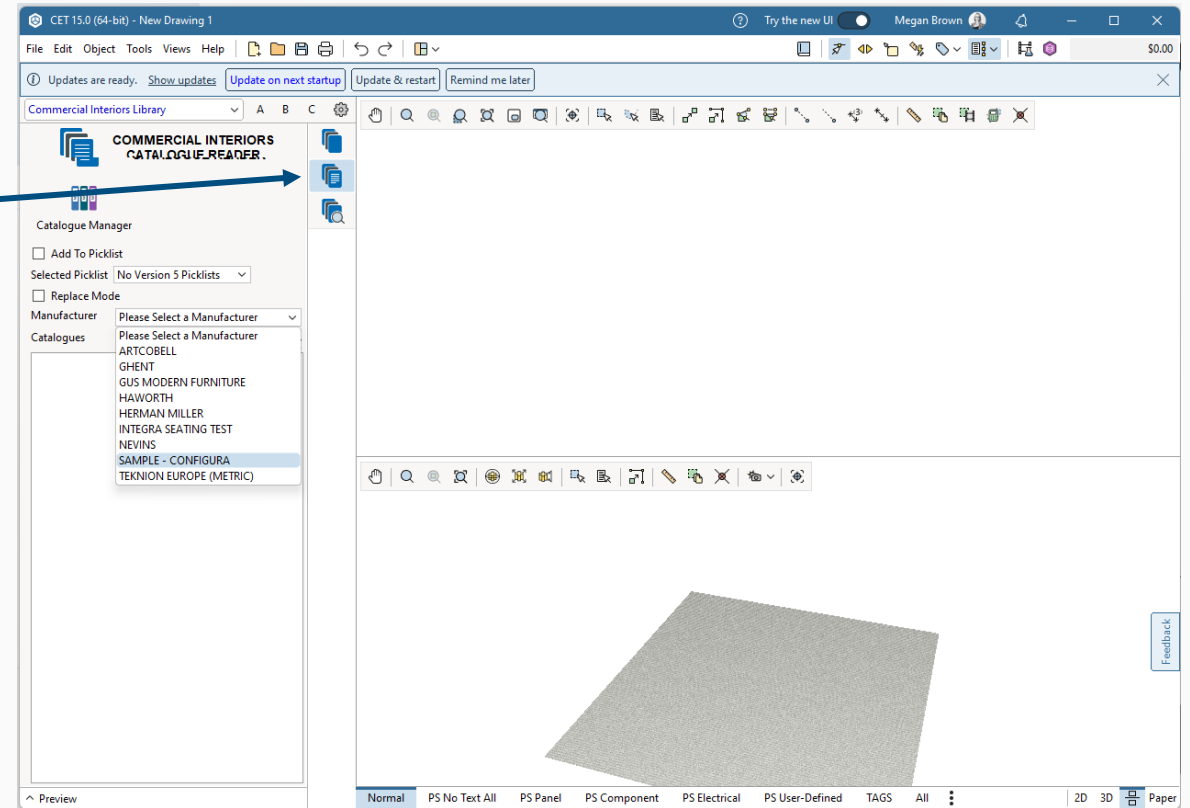
OPENING YOUR LIBRARY IN CET

Once you have downloaded your Library through Notify, you will be able to access it through the Commercial Interiors Library Extension in CET:



OPENING YOUR LIBRARY IN CET

You will be able to access your Library through the Commercial Interiors Catalogue Reader.

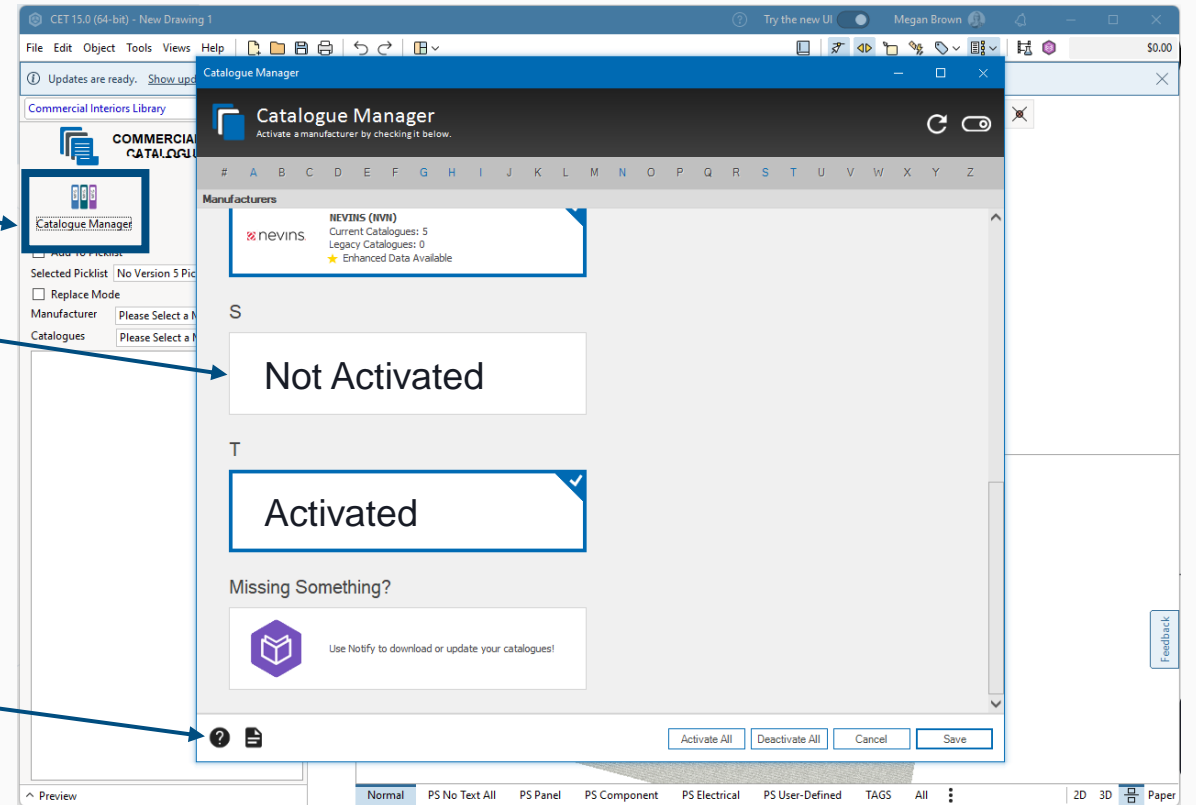


OPENING YOUR LIBRARY IN CET

*If you don't see your Library in the drop down list in the Catalogue Reader, open the Catalogue Manager to make sure it is activated.

If it is missing the blue check mark, it is not activated.

If you don't see your Library listed, double check that it is downloaded in Notify. If it is downloaded in Notify and not showing up in the CET Catalogue Manager, reach out to our Support team to help.



We have many kinds of training available in our [Academy](#), from Free Webinars to Scheduled or Self Paced trainings. These will help you navigate our software so you can use it with confidence for testing, troubleshooting, marketing or personal use. Here is a breakdown of the training types:

Free Webinars - Quick high level overviews of the software, usually offered a few times a month. Recommendations:

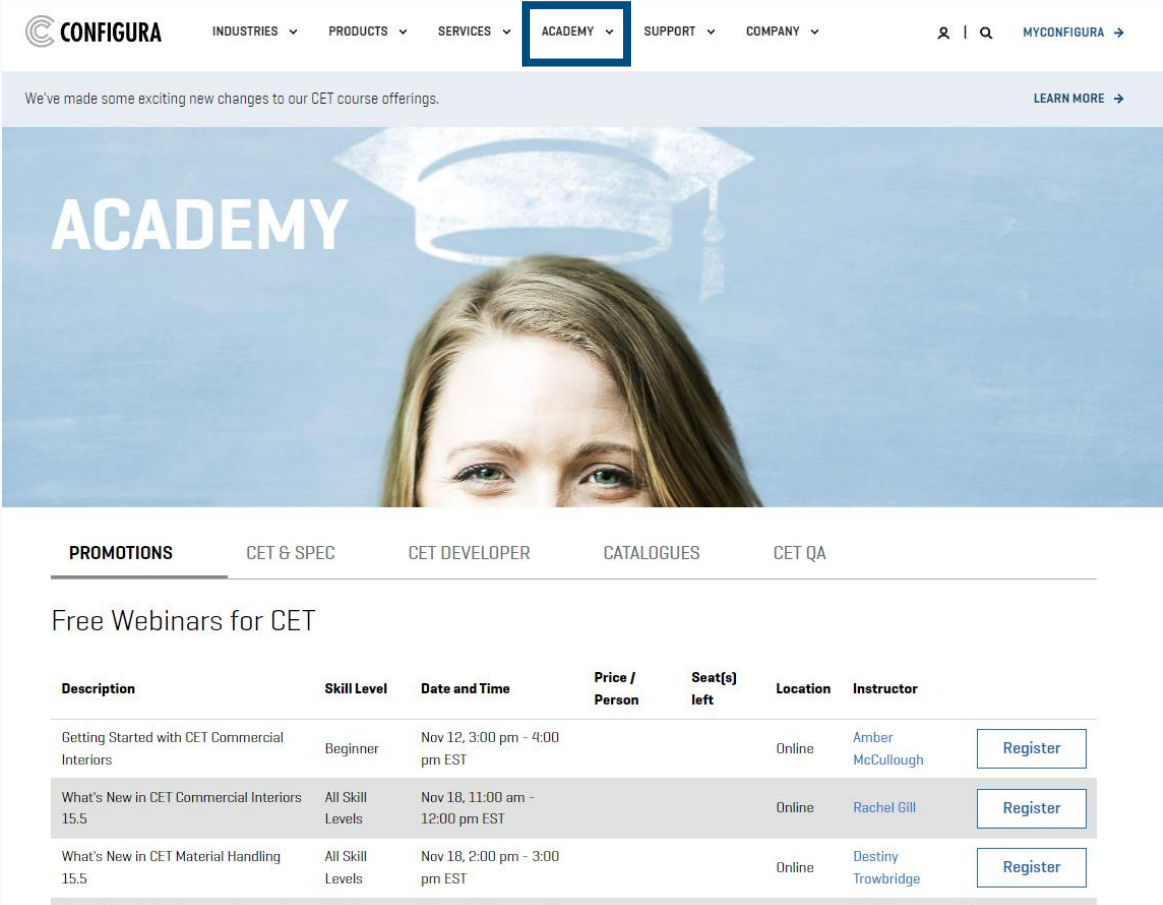
- Getting started with CET Commercial Interiors
- Getting Started with Spec
- Q&A: Spec & CET Commercial Interiors

Self-Paced Webinars - Trainings you can take at your own pace. Recommendations:

- Setting up CET
- Beginner CET
- Getting started with Spec

Scheduled Training - Attend a live, classroom-style training with a Configura trainer. Recommendations:

- Setting up CET Workshop, 2-day virtual course
- Beginner CET, 5-day virtual course
- Spec, 3-day virtual course
- Print Templates for Spec



CONFIGURA INDUSTRIES PRODUCTS SERVICES **ACADEMY** SUPPORT COMPANY

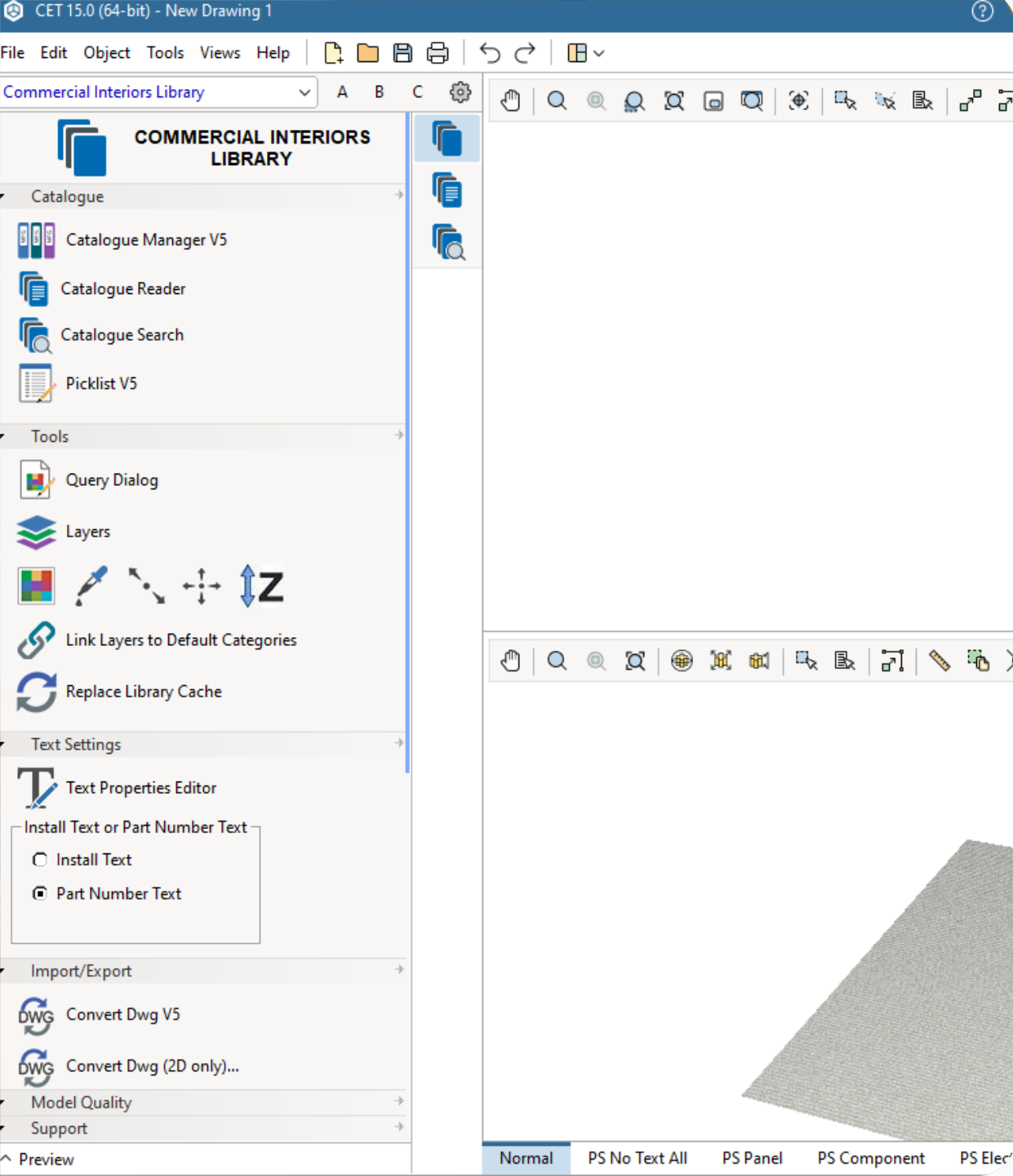
We've made some exciting new changes to our CET course offerings. [LEARN MORE](#)

ACADEMY

PROMOTIONS CET & SPEC CET DEVELOPER CATALOGUES CET QA

Free Webinars for CET

Description	Skill Level	Date and Time	Price / Person	Seat[s] left	Location	Instructor	
Getting Started with CET Commercial Interiors	Beginner	Nov 12, 3:00 pm - 4:00 pm EST			Online	Amber McCullough	Register
What's New in CET Commercial Interiors 15.5	All Skill Levels	Nov 18, 11:00 am - 12:00 pm EST			Online	Rachel Gill	Register
What's New in CET Material Handling 15.5	All Skill Levels	Nov 18, 2:00 pm - 3:00 pm EST			Online	Destiny Trowbridge	Register
What's New in CET Commercial Interiors	All Skill	Nov 20, 3:00 pm - 4:00 pm EST			Online	Amber	Register



ADDITIONAL RESOURCES

Help Pages:

<https://support.configura.com/hc/en-us/sections/5883076759191-Commercial-Interiors-Library-CIL>

User Support:

<https://support.configura.com/hc/en-us/categories/1500001668021>